



Los Angeles Unified School District - Job Opportunity

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| Job Posting Title | Bus Driver Trainee |
| Reference code | JP24-041-XA1 |
| Minimum Salary | \$ 21.68 Hourly |
| Maximum Salary | \$ 21.68 Hourly |
| Application Open Date | 02/18/2024 |
| Information about LAUSD | <p>A Bus Driver Trainee participates in a paid training program in which they will receive classroom instruction and behind-the-wheel procedures and training to learn to operate a "transit" school bus. Successful candidates may be hired as a part or full time Light or Heavy Bus Drivers with paid premiums options for several medical, dental, and vision plans for you and your dependents, with paid holidays, vacation time, and retirement as well.</p> <p>During this paid training, you will cover the California Department of Education's curriculum for bus drivers, which includes a minimum of 20 hours of classroom instruction and a minimum of 20 of behind-the-wheel training. This generally takes between 8 to 12 weeks.</p> <p>At the completion of training, you will be eligible for employment as a Bus Driver with LAUSD</p> |
| Department or School Site | <p>THE TRANSPORTATION SERVICES DIVISION</p> <p>The Division is made up of highly qualified and highly dedicated transportation experts and drivers. The Transportation Services Division provides home-to-school and school-to-school busing services every school day.</p> <p>In addition, the Division provides other types of bus trips each year, such as class field trips, academic shuttles, parent buses, late activity buses, and athletic team buses. Division buses drive over 9 million miles annually in support of District programs.</p> <p>Additionally, the Division operates the largest alternative fuel school bus</p> |

fleet in the nation: 600 CNG, 268 propane, and 11 electric buses. LAUSD provides transportation to approximately 30,000 students through various programs such as Magnet, Capacity Adjustment, Special Education, and more.

To provide this service, the Division runs more than 1,200 daily bus routes through District and contracted yellow bus services and approximately 600 routes during the summer. In addition to core services, the Transportation Services Division provides approximately 41,000 auxiliary trips annually.

The Transportation Services Division also manages more than 3,000 of the Districts operational and administrative vehicles at five major garages.

Job Duties/Responsibilities

A Bus Driver Trainee learns to operate a school bus in transporting students to and from school and other locations as scheduled and receives training and demonstrates a learned capability in the following:

- Applicable provisions of the California Motor Vehicle code, Education Code, District and City regulations regarding transportation of students.
- Proper student behavior and safe riding practices on the bus.
- Complete pre-trip inspections such as fuel and oil levels, tire inflation, post-trip, and other mechanical conditions affecting safety; and make minor emergency repairs.
- Student specific bus evacuation procedures and other emergency drills.
- Approved first-aid procedures.
- Rules and regulations regarding proper file documentation.
- Procedure to lift or assist students with disabilities on and off the bus.

Minimum Requirements

EDUCATION:

Graduation from high school or evidence of equivalent educational proficiency. (You may also take the District Proficiency test to meet the educational requirement -

<https://lausdjobs.org/instructional-assistance-testing/>)

SPECIAL:

Satisfactory driving record and restrictions as verified by a K-4 Department of Motor Vehicles (DMV) printout.

A valid California Driver License, Class C; AND a valid California Driver License Commercial Permit with P and S endorsement must be obtained by the end of the second week of training

OR

A valid California Driver License, Class C; AND a valid California Driver License Class A or B with Passenger and Air Brake endorsements.

SPECIAL PHYSICAL REQUIREMENTS:

Ability to reach overhead and safely lift, carry, push, or pull objects weighing up to 50 pounds; and to assist students with disabilities on and off the bus

Good physical condition as required in order to obtain a California School Bus Driver Certificate

SPECIAL NOTE

Effective January 1, 1995, all employees in these classifications are subject to the Federal Highway Administration (FHWA) regulations for drug and alcohol testing as required by the Omnibus Transportation Employee Testing Act of 1991.

CANDIDATES MUST MEET THE MINIMUM REQUIREMENTS AT THE TIME THEY APPLY.

Desirable Qualifications

The ideal candidate for this position will possess knowledge of Basic safe driving practices and provisions of the California Vehicle Code, and traffic ordinances of local governmental agencies within the District boundaries. This person will also possess the ability to Drive a bus safely in heavy metropolitan traffic in accordance with the requirements of transportation schedules and traffic laws. Learn and implement State Department of Education, Department of Motor Vehicles, and California Highway Patrol regulations pertaining to student transportation and bus operations; and District School Bus Driver's Manual. Work effectively with District personnel. Operate two-way radio equipment in accordance with applicable regulations. Operate a mobile data terminal. Operate a computer workstation to access transportation software.

Employment Selection Process

The selection process for this school bus certificate training program will require applicants to complete a supplemental questionnaire. In addition, an application screening will be conducted to ensure that candidates possess the minimum requirements for this position. Candidates who successfully complete the supplemental questionnaire, upload the required documents, and who meet the minimum education requirements for this position, will be placed on a list of candidates who are eligible for the school bus certificate training program.

Please be sure to include correspondence from @lausd.net as an approved sender so that messages aren't accidentally placed into your spam/junk e-mail folder.

Application Process

To apply, click the Apply button at the bottom left corner of this page and log into the application management system; then, (1) click on the education and experience tabs and complete the requested information; (2) click on the Questionnaires tab and complete the questionnaires; and (3) submit your application by clicking on the Submit Application button in the last tab of the application wizard to complete the process.

IMPORTANT NOTE: Once you submit your application, you should receive an email message confirming that you successfully submitted your application. If you DO NOT receive this message on the same day

you apply, it is likely that you did not submit your application. For assistance with your application Please email us at helpmeapply@lausd.net.

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?

Email us at helpmeapply@lausd.net

To find out whether the application deadline has been extended, visit the website at: <http://www.lausdjobs.org> .

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion.

Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

Additional Posting Information

The Los Angeles Unified School District is committed to providing a working and learning environment free from discrimination, harassment, intimidation, abusive conduct, or bullying. The District prohibits discrimination, harassment, intimidation, abusive conduct or bullying based on actual or perceived race or ethnicity, gender/sex (including gender identity, gender expression, pregnancy, childbirth, breastfeeding/lactation status and related medical conditions), sexual orientation, religion, color, national origin (including language use restrictions and possession of a driver's license issued under Vehicle Code), ancestry, immigration status, physical or mental disability (including clinical depression and bipolar disorder, HIV/AIDS, hepatitis, epilepsy, seizure disorder, diabetes, multiple sclerosis, and heart disease), medical condition (cancer related and genetic characteristics), military and veteran status, marital status, registered domestic partner status, age (40 and above), genetic information, political belief or affiliation (unless union related), a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state or local law, ordinance, or regulation in any program or activity it conducts or to which it provides significant assistance.

For inquiries or complaints contact our Equal Opportunity Section, (213) 241-7685.

Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The

hiring list resulting from this assessment process may be used to fill open positions in related job classifications.

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